

Early Light Academy
Board Meeting Minutes
Friday, January 6, 2017



Location: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

In Attendance: Stephanie Schmidt, Eric Montague, Jared Morgan, Andrea Johnson (8:45am), David Bourne (via conf call from 10:15 to 10:26am)

Others in Attendance: Sydney Young (Director), Allison Beach (AP), Kim Dohrer, Trish Trammell

School Mission

The mission of the **Early Light Academy** is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

8:35AM CALL TO ORDER by Stephanie Schmidt

There was no public comment.

PRESENTATION

- Eide Bailly Audit Report – Ken Jeppesen presented the recent audit report and there were no findings.

BOARD TRAINING

- Charter School Board University Book:
 - Chapters 7 and 8 were reviewed.
 - Next Assignment: Chapters 17 and 18, Stephanie Schmidt

REPORTS

- Director Report – Sydney Young reported on the following: School Goals (1. steady, consistent gains in achievement and growth; debt ratio/financials; maintain full enrollment); UTDL grant; STEM Consortium; Simulator progress; school events.
- Board Reports:
 - TRAX Update – Jared Morgan reported that he will meet with Kennecott in the near future to discuss the parcel of land across from the school.
 - Simulator and DABO Community Partner – Andrea Johnson reported that fundraising for this project is ongoing, and there was a fundraising company that Mrs. Young can look into further if she wishes.
 - Community Relationships – Eric Montague reported that he has compiled a list of companies in the nearby area and would like the board members to notify him if they have any contacts at these companies. He will discuss a strategy of approaching these companies at a future Board Meeting.

CONSENT ITEMS

Eric Montague made a motion to approve the consent items as listed below. Jared Morgan seconded the motion. David Bourne was not in attendance. Voting was unanimous and motion passed.

- Approve November 18, 2016 Board Meeting Minutes
- Approve November 18, 2016 Closed Session Affidavit
- Approve December 9, 2016 Electronic Board Meeting Minutes
- Ratify New Employees: Kylee Pack (Kinder Aide), Rachel Bundle (Kinder Aide), Akiko Hayashida (SpEd Aide)

BUSINESS ITEMS

Eric Montague made a motion to approve the STEM Club fee and the 2017-2018 student fees. Jared Morgan seconded the motion. David Bourne was not in attendance. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve After School 2016-2017 STEM Club Fee of \$25/month
- Discuss and/or Vote to Approve 2017-2018 Student Fees

Eric Montague made a motion to approve the Kelly Services Substitute Contract with the following contingencies: 1. No minimum monthly spend; 2. Adjust the daily rate pay from \$80 to \$100 for subs, and from \$100 to \$125 for long term subs; 3. Subs will be able to help with carpool. Andrea Johnson seconded the motion. David Bourne was not in attendance. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Kelly Services Substitute Contract

Eric Montague made a motion to approve the 48 month Volcom Copier lease agreement. Andrea Johnson seconded the motion. David Bourne was not in attendance. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Volcom Copier Purchase and Lease Contract

DISCUSSION ITEMS

- Proposal from DA Davidson – David Bourne briefly discussed the benefits of looking at current financing options.
- Review Chapters 13 and 14 – David Bourne summarized these chapters.
- Calendaring:
 - Charter Day on the Hill: 1-26-2017
 - National Charter School Conference: 6-11 to 14-2017 in Washington D.C.
 - Utah Association of Public Charter Schools: 6-6 to 7-2017 @ Davis Conv. Ctr.
 - 2016-2017 Upcoming Board Meeting Dates: 2-10-2017, 3-10-2017, 4-21-2017, 5-19-2017, 6-16-2017

Jared Morgan made a motion to adjourn the meeting. Eric Montague seconded the motion. David Bourne was not in attendance. Voting was unanimous and motion passed.

10:28AM ADJOURN