

Early Light Academy
Board Meeting Minutes
Thursday, May 24, 2018

Location: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

Board Members in Attendance: Stephanie Schmidt, Eric Montague, David Bourne, Andrea Johnson, Kevin Swiss

Others in Attendance: Sydney Young, Amy Bird, Kim Dohrer, Keiley Bradshaw, Trish Trammell, Sydney Schmidt, Platte Nielson (phone)



MINUTES

8:35 AM CALL TO ORDER by Stephanie Schmidt

There will be no public comment.

BOARD TRAINING

- Open Meetings Act Training was led by Kim Dohrer.
- Academics West Evaluation – Kim Dohrer presented Academics West’s self-evaluation survey.
- Board Evaluation – The Board discussed the results of their self-evaluation survey.

REPORTS

- Financial Summary – David Bourne

David Bourne reviewed the budget and stated that it looks good and is on track.

- Facilities Improvement Timeline – Platte Nielson reviewed the facility expansion project timeline.
- Director’s Report – Sydney Young, Director, reported on the following: Year in Review, Debt Ratio/Financials, Enrollment, Staffing, Administration Priorities for 2018-2019 and the Draft Strategic Improvement Plan and Goal Metrics.

CONSENT ITEMS

David Bourne made a motion to approve the consent items as listed below; Andrea Johnson seconded the motion. Voting was unanimous and motion passed.

- Approve April 20, 2018 Board Meeting Minutes and Closed Session Affidavit
- Ratify New Hires – Mandy Johns, Tehri Bright, Amanda Maxwell, and Cora Lyons.

BUSINESS ITEMS

Eric Montague made a motion to approve the Administrator Employment Agreement; David Bourne seconded the motion. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Administrator Employment Agreement

Kevin Swiss made a motion to approve the Board Members, Positions and Terms as listed below Eric Montague seconded the motion. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Board Members, Positions and Terms
 - Stephanie Schmidt – Board Chair, Term Expires June 2021
 - Eric Montague – Board Vice Chair, Term Expires June 2020
 - Andrea Johnson – Board Secretary, Term Expires June 2022
 - David Bourne – Board Financial Coordinator, Term Expires June 2019
 - Kevin Swiss – Board Member, Term Expires June 2022

Kevin Swiss made a motion to approve the voting items as listed below; Andrea Johnson seconded the motion. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Amended Wellness Policy
- Discuss and/or Vote to Approve National School Lunch Program Application

- Discuss and/or Vote to Approve 2018-2019 School Bell Schedule

David Bourne made a motion to approve the Amended Dress Code Policy with the additional amendment regarding no heathering; Eric Montague seconded the motion. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Amended Dress Code Policy

Kevin Swiss made a motion to approve the Amended Charter Agreement and Exhibit A; David Bourne seconded the motion. Voting was unanimous and motion passed.

- Discuss and/or Vote to Approve Amended Charter Agreement and Exhibit A

- Discuss and/or Vote to Approve Eide Bailly Audit Engagement Letters – **Tabled**

David Bourne made a motion at 12:05pm to go into a Closed for the purpose listed below and will be held in Early Light's Conference Room; Kevin Swiss seconded the motion. Voting was unanimous and motion passed; voting was as follows:

Stephanie Schmidt – AYE

Kevin Swiss – AYE

Eric Montague – AYE

Andrea Johnson – AYE

David Bourne – AYE

CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

David Bourne made a motion at 12:25pm in the Early Light Academy conference room to return to an open session. Kevin Swiss seconded the motion; voting was unanimous and motion passed.

DISCUSSION ITEMS – Tabled

- Calendaring
 - Policy Review Assignments
 - August 6, 2018 Welcome Back Staff
 - UAPCS: June 13-14, 2018
 - Upcoming 2017-2018 Board Meeting Dates: June 8, 2018
 - 2018-2019 Board Meeting Schedule

David Bourne made a motion to adjourn the meeting at 12:26pm. Kevin Swiss seconded the motion; voting was unanimous and motion passed

12:26 PM ADJOURN