

**Early Light Academy
Board of Directors Meeting
Thursday August 23, 2018**



Location: 11709 S. Vadiana Drive, South Jordan, UT 84095

Board Members in Attendance: Stephanie Schmidt, Andrea Johnson, Eric Montagu, David Bourne, Kevin Swiss (phone)

Others in Attendance: Sydney Young (Director), Kristin Kinikini, Brad Taylor, Keiley Bradshaw

The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

MINUTES

8:39 AM – CALL TO ORDER by Stephanie Schmidt

PUBLIC COMMENT

- There was no public present

PRESENTATION

- **CCGP presentation by Kristin Kinikini**

School Counselor, Kristin Kinikini reviewed the 2017-2018 school year data and the success of the Career Ready Program, as well as reviewed the 2018-2019 Priorities and Goals. Ms. Kinikini also talked about Safe UT and the school's suicide prevention program. Chase Alder is working with the teachers in the Math Department on ways to better the program.

REPORTS

- **Financial Report**

Brad Taylor reviewed the budget and stated that it looks good and is on track.

- **Director's Report**

- **2017-2018 Annual Suspension and Expulsion Report**

Director, Sydney Young, reported on 2017-2018's Suspensions and Expulsions, 2018-2019 School Goals and Priorities, Debt Ratio/Financials, Enrollment and Staffing. Ms. Young was especially excited about a new partnership with St. Andrew's Pantry. The 5th-9th grades and their families will have the opportunity to sign up to volunteer outside of school hours with their Pride classes.

Kevin Swiss left at 10:32 AM

CONSENT ITEMS

- **June 8, 2018 Board Meeting Minutes**
- **August 6, 2018 Electronic Board Meeting Minutes**
- **Ratify New Hires**

Eric Montague made a motion to approve the June 8, 2018 Board Meeting Minutes, the August 6, 2018 Electronic Board Meeting Minutes and Ratify all new hires. David Bourne seconded the motion. Voting was unanimous and motion passed. Voting was as follows;

Stephanie Schmidt AYE

Eric Montague AYE

David Bourne AYE

Andrea Johnson AYE

VOTING ITEMS

- **Reading Plus Invoice**

The school will pay for a 3-year service, which will save the school money.

David Bourne made a motion to approve the Reading Plus Invoice. Andrea Johnson seconded the motion. Voting was unanimous and motion passed. Voting was as follows;

Stephanie Schmidt AYE

Eric Montague AYE

David Bourne AYE

Andrea Johnson AYE

- **Tree Removal and Replacement Invoice**

Sydney Young reviewed the tree removal and replacement invoice, this invoice will come with a 1-year warranty on the tree's planted. The Board would like Ms. Young to ask the landscaping company about drip lines, and mikes to hopefully keep the trees healthy and from dying. The Board approved an additional 10% to cover the addition of drip lines and mikes if applicable.

David Bourne made a motion to approve Tree Removal and Replacement Invoice with the proposed 10% buffer for additional services. Andrea Johnson seconded the motion. Voting was unanimous and motion passed. Voting was as follows;

Stephanie Schmidt AYE

Eric Montague AYE

David Bourne AYE

Andrea Johnson AYE

DISCUSSION ITEMS

- **AdvancED Accreditation Letter**

This letter solidifies the school's 5-year Accreditation renewal.

- **CCSSO Innovation Lab Network Conference**

Sydney Young has been invited to be one of four to represent the State of Utah in a Think Tank, with Educators from around the Nation.

- **Computer Science Principle Workshop Letter**

This letter was written to the school to thank them for sending Mr. Matthew Sherwood to the conference. The letter sang his praises, Mr. Sherwood was a great representation of Early Light Academy.

- **Action Items from Board Evaluation**

During the Annual Board Meeting, the Board discussed having two work sessions per year where they discuss big ideas and topics. The first work session will be held in September.

- **2018-2019 Board Training Options**

During the 2017-2018 school year, the Board read a book by Dr. Carpenter and reviewed a policy every Board Meeting. The Board will like to focus on the Strategic Plan of the school during the 2018-2019 school year. During each board meeting they will examine a piece of the Strategic Plan, brainstorm and work together to gain a better understanding of the goal and how the Board and School can achieve it in the best way.

- **Upcoming Agenda Items**

- Work Session

- 9th Grade Retention – what can the school do to make them want to stay?

CALENDARING

- **2018-2019 Annual Board Meeting Schedule**

Changes were made to some of the dates, the schedule will be voted on at the next Board Meeting.

- **Schedule Electronic Board Meeting**

Electronic Board Meeting has been scheduled for Thursday August 30, 2018 at 4:00 PM.

10:32 AM – ADJOURN

David Bourne motioned to adjourn the meeting; Andrea Johnson seconded the motion. Motion passed unanimously.