

**Early Light Academy  
Board of Directors Meeting  
Thursday, February 28, 2019**



**Location:** 11709 S. Vadiana Drive, South Jordan, UT 84095

**Board Members in Attendance:** Stephanie Schmidt, Eric Montague, Andrea Johnson

**Board Members Excused:** Kevin Swiss, David Bourne

**Others in Attendance:** Kestin Wilkinson, Kim Dohrer, Lani Rounds, Brad Taylor, Keiley Bradshaw, Anna Lynn, Platte Nielson

**MINUTES**

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**8:34 AM – CALL TO ORDER** by Stephanie Schmidt

There was no public comment.

**CONSENT ITEMS**

- **January 31, 2019 Board Meeting and Closed Session Minutes**
- **2018-2019 Amended School Calendar**

*Eric Montague made a motion to approve the January 31, 2019 Board Meeting and Closed Session Minutes and the 2018-2019 Amended School Calendar; Andrea Johnson seconded. Motion passed unanimously*

**REPORTS**

- **Directors Report**

Kestin Wilkinson asked Anna Lynn to review the Middle of Year Literacy data with the board.

*Eric Montague made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205 (1)(a) to be held in the conference room at Early Light Academy; Andrea Johnson seconded. Motion passed unanimously, the votes were as follows:*

- *Stephanie Schmidt – AYE*
- *Andrea Johnson – AYE*
- *Eric Montague – AYE*

The board entered into closed session at 9:18 AM.

The board exited closed session at 9:22 AM.

Ms. Lynn also reviewed the Staff and Student Technology Responsibility agreements, letting the board know what the administrative staff is doing to protect school equipment. Ms. Wilkinson reported the state of the school, including school goals, enrollment, the National School Lunch Program, as well as a new pet procedure and the importance of staying faithful to the school's cell phone policy.

- **Financial Report**

Brad Taylor updated the board on the current financials and reported that the school is on track for this point in the school year.

### **BOARD BUSINESS ITEMS**

- **Exhibit A to Construction Contract – Design Build Amendment – Tabled**  
Platte Nielson reviewed the Exhibit A to the Construction Contract with the board. The board discussed deadlines for the project and what would happen if the project is finished late. Mr. Nielson reached out to the contractor to discuss stricter deadlines, a meeting will be held soon to approve a new amendment to the Construction Contract.
- **Course Substitution Policy**
- **Sexual Abuse and Molestation Prevention Policy**
- **Student Conduct and Discipline Policy**  
Platte Nielson reviewed the updated Student Conduct and Discipline Policy and the new Course Substitution Policy and Sexual Abuse and Molestation Prevention Policy. *Eric Montague made a motion to approve the Exhibit A to the Construction Contract – Design Build Amendment, the Course Substitution Policy, Sexual Abuse and Molestation Prevention Policy, and the Student Conduct and Discipline Policy; Andrea Johnson seconded. Motion passed unanimously.*
- **Full-Day Kindergarten – Tabled**  
Ms. Wilkinson discussed with the board that she would like to permanently table this item.

### **DISCUSSION ITEMS**

- **School Security**  
Ms. Wilkinson discussed the importance of having security cameras installed at the school to protect students and staff as well as the property. The board discussed having a heat map done to ensure that all access points in the school have cameras
- **Bereavement Policy**  
After doing research and talking to other schools in the area, Ms. Wilkinson discussed
- **Survey Results – Tabled**
- **Special Education Review Results – Tabled**  
The board determined to table further discussion regarding the Special Education Review Results.

### **CALENDARING**

- **Board Meetings – Tabled**
  - March 28, 2019 at 8:30 AM
  - April 25, 2019 at 8:30 AM
  - May 23, 2019 at 8:30 AM
  - June 20, 2019 at 8:30 AM
- **Utah Association of Public Charter Schools Conference**
  - June 12 –13, 2019
- **National Charter School Conference – Las Vegas, NV**
  - June 30 – July 3, 2019

### **CLOSED SESSION**

- *Eric Montague made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205 (I)(a) to be held in the conference room at Early Light Academy; Andrea Johnson seconded. Motion passed unanimously, the votes were as follows:*
  - *Stephanie Schmidt – AYE*
  - *Andrea Johnson – AYE*
  - *Eric Montague – AYE*

The board entered into closed session at 10:56 AM.

The board exited closed session at 11:04 AM.

### **11:05 AM – ADJOURN**

- *Eric Montague made a motion to exit the closed session and adjourn the board meeting at 11:04 AM; Andrea Johnson seconded. Motion passed unanimously. The board meeting ended at 11:05 AM.*

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**Location:** 980 S. Bending River Court; SLC, UT 84014

*The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.*

**AFFIDAVIT**

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This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

  
Stephanie Schmidt, Board Chair

03/04/2019  
Date