

**Early Light Academy
Board of Directors Meeting
Thursday, March 28, 2019**



Location: 11709 S. Vadiana Drive, South Jordan, UT 84095

Board Members in Attendance: Stephanie Schmidt, Eric Montague, David Bourne, Andrea Johnson

Board Members Excused: Kevin Swiss

Others in Attendance: Kestin Wilkinson, Kim Dohrer, Brad Taylor, Keiley Bradshaw, Royce Van Tassell

MINUTES

8:45 AM – CALL TO ORDER

- Stephanie Schmidt called the Board Meeting to order at 8:45 AM.

PUBLIC COMMENT

- There was no public comment.

CONSENT ITEMS

- **March 4, 2019 Board Meeting Minutes and Closed Session Affidavit**
Eric Montague made a motion to approve the March 4, 2019 Board Meeting Minutes and Closed Session Affidavit; David Bourne seconded. Motion passed unanimously.

REPORTS

- **Directors Report**
Kestin Wilkinson discussed the state of the school with the Board. The administration team is placing a special focus on attendance and tardiness. There will be a schoolwide push for better attendance for the remainder of the school year. The Board discussed the 9th Grade Capstone Experience and how it will be funded. Royce Van Tassell from UAPCS addressed recent updates to the fee schedule policy that may affect the Capstone Experience.
- **Financial Report**
David Bourne reviewed the financial state of the school. The school is in a great financial position for this point in the school year. The Board discussed the invoices for the school lunch program. Due to higher participation in the lunch program, the expenses are increasing and are getting near to the Board approval amount. The board decided to allow the Director to approve invoices up to \$30,000.
- **Construction Update**
Stephanie Schmidt updated the Board on the construction process for the building expansion. Stephanie Schmidt and Chase Alder have weekly meetings with the construction superintendent for updates on the project.

TRAINING

- **School LAND Trust Program**

Kim Dohrer trained the Board on the School LAND Trust Program, including membership requirements, timelines, and Board responsibilities.

BUSINESS ITEMS

- **Ascent Lunch Program Invoices and the Bereavement Policy**

David Bourne made a motion for the Director to approve invoices from the Ascent Lunch Program up to \$30,000 and the Bereavement Policy; David Bourne seconded. Motion passed unanimously.

- **2019-2020 Fee Schedule and the School LAND Trust Budget and Plan**

Kestin Wilkinson discussed her plan for the School LAND Trust budget, with the Board, who form the School LAND Trust Committee. Ms. Wilkinson reviewed the 2019-2020 Fee Schedule with the Board. The only change that has been made is Pride fee to help pay for shirts and activities. There was a note to add the Pride fee to the course schedule, instead of the extracurricular schedule.

David Bourne made a motion to approve the 2019-2020 Fee Schedule with the mentioned changes and the School LAND Trust Budget and Plan; Andrea Johnson seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Next Board Meeting** – April 25, 2019
- **Utah Association of Public Charter Schools Conference** – June 12 – 13, 2019
- **National Charter School Conferences** – June 30 – July 3, 2019

CLOSED SESSION

- *David Bourne made a motion to enter a closed to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205 (I)(a) to be held in the conference room at Early Light Academy; Andrea Johnson seconded. Motion passed unanimously; the votes were as follows:*

- *Stephanie Schmidt – AYE*
- *David Bourne – AYE*
- *Eric Montague – AYE*
- *Andrea Johnson – AYE*

The board entered into closed session at 10:40 AM.

10:59 AM – ADJOURN

- *David Bourne made a motion to exit the closed session and adjourn the board meeting at 10:59 AM; Andrea Johnson seconded. Motion passed unanimously.*