

**Early Light Academy  
Board of Directors Meeting  
Thursday, May 9, 2019**



Location: 11709 S. Vadania Drive, South Jordan, UT 84095

Board Members in Attendance: Stephanie Schmidt, Eric Montague, David Bourne, Andrea Johnson

Board Members Excused: Kevin Swiss

Others in Attendance: Kestin Wilkinson, Platte Nielson, Brad Taylor, Keiley Bradshaw

*The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.*

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## MINUTES

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### CALL TO ORDER

- Stephanie Schmidt called the board meeting to order at 8:43 AM.

### PUBLIC COMMENT

- There was no public comment.

### CONSENT ITEMS

- **March 28, 2019 Board Meeting Minutes and Closed Session Affidavit and Board Member Resignation**

Kevin Swiss resigned as a member of the Board. The Board thanked Kevin for his hard work and dedication to the school.

*Eric Montague made a motion to approve the March 28, 2019 Board Meeting Minutes and Closed Session Affidavit and Kevin Swiss' resignation from the Board; Andrea Johnson seconded. Motion passed unanimously.*

### TRAINING

- **Rules of Order and Procedure**

Platte Nielson provided trained on the proposed Board on Rules of Order and Procedure. The Board discussed public meetings, board actions and voting, public comment, and board member conduct.

### BUSINESS ITEMS

- **Board Rules of Order and Procedure**

*Andrea Johnson made a motion to approve the Board Rules of Order and Procedure; Eric Montague seconded. Motion passed unanimously.*

## **CLOSED SESSION**

- *Eric Montague made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205 (1)(a) to be held in the conference room at Early Light Academy; Andrea Johnson seconded. Motion passed unanimously; the votes were as follows:*
  - Stephanie Schmidt – AYE
  - David Bourne – AYE
  - Eric Montague – AYE
  - Andrea Johnson – AYE

The Board entered into closed session at 8:52 AM.

Kestin Wilkinson was absent from 9:35 AM to 10:23 AM.

- *Andrea Johnson made a motion to exit the closed session at 10:40 AM; Eric Montague seconded. Motion passed unanimously.*

David Bourne left the board meeting at 10:41 AM.

## **CONSENT ITEMS**

- **Ratify New Hires**

Kestin Wilkinson reviewed the new employees and the roles in which they will serve. The new hires are Amber Capehart, Jack Harper, Jamie Dunn, Dianna Johns, Sarah Middleton, and Ed McFee.

*Andrea Johnson made a motion to ratify all new hires as discussed in the Directors Report; Eric Montague seconded. Motion passed unanimously.*

## **REPORTS**

- **Financial Report**

Brad Taylor reviewed the financial state of the school. The school is in a great financial position for this point in the school year. Kestin Wilkinson thanked Brad Taylor and Academica West for their help with the budget.

## **DISCUSSION ITEMS**

- **Sex Education Instruction Policy**

The Board reviewed Salt Lake County data from the last two years regarding teen pregnancy, child sexual abuse, sexually transmitted diseases, and sexually transmitted infections.

## **REPORTS**

- **Directors Report**

Kestin Wilkinson discussed the current state of the school. Ms. Wilkinson reviewed enrollment, new hires, and summer purchases.
- **Construction Update**

Stephanie Schmidt updated the board on the progress of the building expansion. The project is on track, and the building is looking great. The school would like to upgrade the dance room flooring.

- **New Board Member Acquisition**

The Board discussed the process and timeline for recruiting a new board member. The Board will accept applications, the committee will interview applicants, then the top candidates will be interviewed by the full board.

**CALENDARING**

- Next Board Meeting – June 20, 2019
- Utah Association of Public Charter Schools Conference – June 12-13, 2019
- National Charter School Conference – June 30-July 3, 2019

**ADJOURN**

- *Andrea Johnson made a motion to adjourn the board meeting; Eric Montague seconded. Motion passed unanimously.*  
The Board Meeting adjourned at 11:25 AM.

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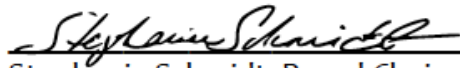
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**AFFIDAVIT**

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This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

  
Stephanie Schmidt, Board Chair

May 9, 2019  
Date